

Employee Handbook (Updated MAY 2022)

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Human Resource Philosophy

At Beshom, we recognize the human capital is our most important asset. Our human resource culture centered on 3 core values. Sense of Belonging, Teamwork and Equal Opportunity. We encourage our staff to excel and value their careers in Beshom as their own undertaking. In Beshom we all work together as a team and strive to incalculate a sense of ownership to our company. We provide equal opportunity to our staff irrespective of race, religion, gender, age, disabilities, and nationality, to make contributions and in return to enjoy a rewarding career. With such philosophy in mind, Beshom is committed to bringing out the best in our staff and to building the success together.

In line with our HR values, our remuneration is competitive and fine-tuned to meet staff needs with a personal touch. We also have the following practices to offer and reward you:

- Best Employee Award, Best Salesperson Award, Best Company Award & long service award.
- Training and development programs to grow and enrich our staff talents and skills.
- Apart from performance-based bonus, staff is also rewarded with extra incentives for achieving targets at company level.
- Employee Share Options have been offered to staff to nurture a greater sense of ownership within the Beshom Group of companies.
- · Hire & Purchase loan, and personal loan with discounted rate for staff.
- Group Personal Accident and Hospitalization & Surgical Insurance Scheme.

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• Muhibbah Club organizing sporting and social events to bond relationship between staff, family and community.

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